

APCO INTERNATIONAL EXECUTIVE COUNCIL MEETING  
August 4, 2007

Submitted by: Gregg Riddle  
*Illinois Chapter* Executive Council Representative

The Annual Conference Executive Council meeting was held in a two-day format. Fred Thompson of the South Carolina Chapter was the moderator for the first day, Friday. This day was used to discuss key issues that would need action during the official Council meeting that was held on Saturday and to receive a variety of reports from committees and staff. Some of the topics that were presented included APCO Policy Manual revisions; Quorum Resolutions; FY 2007 Financial Report; FY 2008 Budget revisions; and reports by the Group Leaders and Staff members. Due to the amount of material on the agenda the meeting was recessed and resumed on Saturday morning. The formal meeting was begun immediately following the discussion session.

**Convene:** President Wanda McCarley convened the formal Executive Council Meeting at 11:05 a.m. EDT.

**Roll call:** All chapters were represented, either by their elected Executive Council representative or by proxy, with the exception of the Pacific Chapter. Nancy Dzoba returned to the Council as the Florida Chapter representative.

**Changes to the Agenda:** New for this meeting was the introduction of a consent agenda process. This was a recommendation by Executive Director George Rice. The Management Committee reviewed the concept and recommended its use by the Council on a trial basis. The initial consent agenda included the following items:

- February 2007 Mid-Year Meeting Minutes
- 2007 Financial Report
- Approved changes to the Policy Manual as listed
- Recommended approval for the Constitution and Bylaw Resolutions
- Recommended approval for the Constitution and Bylaw Resolutions with Amendments
- Annual Update and Ratification of the Strategic Plan

Nancy Pollock, Minnesota, made a motion to remove the 2007 Mid-Year Meeting Minutes due to corrections that needed to be offered. The motion was seconded by Brent Finster, Northern California, seconded the motion. A verbal vote was taken with no opposition and the motion carried. The meeting minutes were taken off the consent agenda and placed under Action Items.

Gregg Riddle, Illinois, motioned to approve the Consent Agenda as amended. Pat Hall, Alabama, seconded the motion. A verbal vote was taken with no opposition and the motion carried.

The 2007 Financial Report showed APCO International ended June 2007 with a deficit of \$542,254.45. This deficit is \$425,294.45 more than what was budgeted for Fiscal year 2007. Total Revenues were \$9,066,236.44. Revenues were \$859,085.59 (8.66%) less than budget. Total Expenses were \$9,608,490.89. Expenses were \$433,791.14 (4.32%) less than budget.

Several of the Policy Manual Sections were changed based on the adoption of the Quorum Resolutions. These changes revolved around the new *APCO Alliance for Global Cooperation and Development* that was signed last October. The following APCO Policy Manual Sections were approved by the Council:

Policy Manual Section	Title	Type of action taken
Section 1.2	Changes to the Policy Manual	Amended
Section 2.4	APCO, Inc Organizational Chart	Amended
Section 2.7	Plans	Amended
Section 2.12	Budget Change Authority	New
Section 2.13	Long Range Strategic Planning	New
Section 3.2	The International Chapter of APCO	New
Section 4.1	Membership Application Procedures	Amended
Section 4.7	Membership Dues	Amended
Section 4.10	Additional Membership Application Procedures for Members of the International Chapter	New
Section 6.3	Significant Action Procedures	Amended
Section 7.2	Standing Committees	Amended
Section 8.1	Policy & Procedures Guidelines	Amended
Section 9.2	Board of Officers Travel	Amended
Section 10.1	Purchasing Policy	Amended
Section 10.2	Contracts For APCO Products and Services	New
Section 13.1	Awards Policy	Amended
Section 13.6	Corporate Award for Leadership in 9-1-1 Location Solution Award	Amended
Section 13.14	Trainer of the Year	New

The Executive Council voted to recommend approval to the Quorum of Resolutions 1, 2, 3, 4, 5, 6, 9, 10 and 11. They voted to recommend approval with amendment to the Quorum on Resolutions 7 and 8. Resolution 12 was held for discussion as an Action Item due to the complexity of the changes as part of the amendment. (Note: the Quorum's action on each Resolution mirrored the Executive Council's recommendations for each of the Resolutions)

### Action Items

**Approval of 2007 Executive Council Mid-Year Meeting Minutes:** The minutes for the Mid-Year meeting were approved following the offering of three corrections by members of the Council.

**Revised FY 2008 Budget:** RoxAnn Brown, Tennessee, motioned for approval. Jay Moritz, Wisconsin, seconded the motion. A verbal vote was taken with one opposition from Lloyd Fayling, Michigan, and the motion carried. Staff reductions as well as expenses and revenue projections were being reduced in light of the trends identified in the 2007 Financial Report.

**Constitution and Bylaws Resolution 12:** Gregg Riddle, Illinois, motioned to approve Resolution 12 for recommendation by the EC with amendment and the amendment that was presented was Version “B”, which was last version presented as part of the discussion earlier that day. Larry Sheridan, Wyoming, seconded the motion. Amendment “B” that was developed included three primary concepts. The position of the Controller would be under the Board of Officer’s authority. Second the Chief Financial Officer would be a staff employee under the authority of the Executive Director. Third the Executive Director was solely responsible for the financial health of the Association. (As noted earlier the Quorum approved Resolution 12 including Amendment “B”)

**Other Business:**

- a. Gregg Riddle, Illinois, motioned for the Council to approve Peter Thomas, Woody Glover and Larry Sheridan as future moderators for Executive Council meetings. Jay Groce, Pennsylvania, seconded the motion.
- b. Gregg Riddle, Illinois, asked that APCO Staff be directed to send letters to those Executive Council members that were not in attendance or were represented by proxy at this meeting to encourage them and their Chapters to support their attendance at future meetings.
- c. Nancy Pollock, Minnesota, stated that there were comments made at yesterday’s meeting that the Marketing Plan was going to be presented and asked if her colleagues were still interested in hearing it; the Council decided against hearing the Marketing Plan at this time.
- d. Art Rios, New Mexico, invited everyone to the Western Regional Conference on March 30<sup>th</sup> – April 3<sup>rd</sup>, 2008.
- e. Lynne Feller, Ohio, announced that the Professional Development Committee is working with the Conference Department to upscale the 2008 Winter Summit. They are looking to add a high level CEO/ Technical type session and are looking for topic ideas and thoughts. Lynne Feller asked for input from the Council; if they knew of high profile speakers, topics, etc. to please let her know.
- f. Peggy Fouts, Washington, brought to the Executive Council’s attention that this was Richard Bumgarner, Mid-Eastern, and RoxAnn Brown, Tennessee, last Executive Council meeting, and she wanted to thank them for their years of service.
- g. Richard Bumgarner stated he was pleased that the Trainer of the Year Award was accomplished on his watch. As the Mid-Eastern Chapter President, he welcomed everyone to Baltimore and wished them all a great Conference.
- h. RoxAnn Brown, Tennessee, stated that many have heard her state over the past few days that she has been fortunate to have been an APCO Executive Council member three different times from three different chapters. Her replacement, who is in

attendance with her, will be Kim White. It has been a joy and pleasure to spend a lot of time with her peers here at this meeting. After 35 years in government service and 25 years in public safety communications, it is time for a change. She will be going to L. Robert Kimball and Associates and will be pleased to help out in anyway she can so she can continue the relationship she has. She is pleased to see the changes in the Association, including the consent agenda, and wishes everyone well.

- i. Past President Greg Ballentine officially welcomed RoxAnn Brown to the “dark side”. The succession of Board of Officers has become skewed over the past couple of years, and he thanked President Wanda McCarley for her additional time spent in office. President Greg Ballentine also thanked Past President Vincent Stile for his additional year of service to the Executive Council, as this will be his last Executive Council Meeting.
- j. Robin Tieman, Missouri, stated that the Missouri Chapter is really kicking into high gear with their preparations for the 2008 Annual APCO Conference in Kansas City, MO. Some say Kansas City has the best barbeque, the best steaks, and has even more fountains than Rome, Italy. She invited the Executive Council to mark their calendars and they look forward to seeing everyone.
- k. Jay Groce, Pennsylvania, invited the Executive Council to the Pennsylvania Chapter’s Hospitality gathering on Tuesday night, 08/07/07 at the Wharf Rat Restaurant before the Tailgate Tuesday event. Jay also congratulated President Wanda McCarley on her 1½ year Presidential term.
- l. Gregg Riddle, Illinois, announced that this would be Nancy Pollock, Minnesota, last Executive Council meeting. Nancy stated that she retired at the end of January and so did Jim Beutelspacher, who had been elected to replace her. The Chapter asked her to step back in until elections are held. She is hoping that Faith Evers will replace her. Being on this Council and being such an integral part of this Association and the Association’s business is something that she hasn’t wanted to let go of. It has been a wonderful experience, and she encouraged the Council to continue to stay involved, to participate, to read the materials, because it is all the more rewarding for doing that. Nancy also thanked the Board for their leadership.
- m. Bill Keller, Texas, congratulated Wanda McCarley on her Presidency and the Texas Chapter welcomed her home. President Wanda McCarley stated that it has been a joy and a privilege to serve as APCO’s President. She wanted to reassure the Council that APCO is her professional home; she will continue to remain involved in APCO activities wherever she can find the opportunities. One of the nicest things about being an APCO member is the dedication and commitment of APCO members like the Council, and thanked the Council. President Wanda McCarley also thanked AFC Director Ron Haraseth for his commitment and dedication to APCO International from the Staff side since he is leaving APCO International.
- n. AFC Director Ron Haraseth spoke to the Executive Council about his leaving the employment of APCO International and going to Bearing Point. Ron will be continuing his close relationship with APCO, and offered his continued services to the Executive Council, also thanking the Council for their support of the AFC Department. Ron asked for support of Staff, stating he couldn’t have accomplished what he in his career with APCO International without their assistance.

Larry Sheridan, Wyoming, motioned to recess the 2007 Annual Executive Council Meeting at 11:50 a.m. Mary Messamore, Kansas, seconded the motion. A verbal vote was taken with no opposition and the motion carried.