

APCO INTERNATIONAL EXECUTIVE COUNCIL MEETING  
January 24 & 25, 2004

Submitted By Gregg Riddle  
Illinois Executive Council Representative

The Council meeting was held in a two-day format. Lynne Feller of the Ohio Chapter was asked to moderate the first day, Saturday. This day was used to discuss key issues that would need action during the official Council meeting that was held on Sunday and to receive a variety of reports from committees and staff. Due to the amount of material for discussion on Saturday, a few items were carried over into Sunday morning.

**Convene:** President Vincent Stile convened the formal Executive Council Meeting at 10:15 a.m.

**Roll call:** All chapters were represented, either by their elected Executive Council representative or by proxy, with the exception of the Idaho, Montana and the Pacific Chapters. New Council members from Alaska, Pam Provost, CPRA, Richard Granado, Kansas, Mary Messamore (returning), Mid-Eastern, Bill Carrow, Texas, Jeff Haislet, and Wyoming, Larry Sheridan attended this meeting.

**Changes to the Agenda:** A request was made to add the Award Resolution and C&B Non-Substantive Changes to the agenda. A request was made to remove the Chief Financial Officer Job Description, the Executive Director Candidate Approval and Contract Agreements from the agenda. Gregg Riddle of the Illinois Chapter motioned to amend the agenda. Mary Messamore of the Kansas Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

**Action Items**

**Approval of 2003 Annual Executive Council Meeting Minutes:** A motion by Gregg Riddle, Illinois, to approve the minutes of the 2003 Annual Council meeting. Nancy Pollock, Minnesota, offered a second. Motion carried.

**2004-2005 Budget Approval:** Tim Ryan presented the proposed budget for FY 2004–2005. The revenues were listed at \$9,097,800 and the expenses were listed at \$9,097,748, which equates to a net income of \$52. Revenues increased by \$1,149,300 while expenses increased by \$1,149,248 over last year. Kent Kruger of the Wisconsin Chapter motioned to adopt the 2004-2005 Budget as presented. David Wolfe of the Tennessee Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

**2006 Mid-Year Executive Council Meeting Site Selection:** Staff with support from the Management Committee had reviewed four sites in Florida for the 2006 Mid-Year Executive Council meeting. The top three were offered to the Council for their consideration with Orlando as the recommended location. The Council voted at this time by casting ballots for the 2006 Mid-Year Executive Council Meeting Site Selection. Orlando, Florida was chosen.

**Annual Conference Future Cities Site Selection:** The Staff and an outside consultant that is used to survey possible sites for the Annual Conference made presentations to the Council for the 2010 Gulf Coast Conference and the 2011 East Coast Conference. The three top cities were identified with Orlando, Florida being Staff's recommendation for the 2010 location. During the session on Saturday a lot of discussions revolved around the possible return of the Association to

Orlando only four years after holding a conference there in 2006. There were also questions about holding the conference in Tampa, even though it was a different location, it was still in the same state. A balloted vote was conducted and the vote totals were 26 votes for Houston, 17 votes for Orlando, seven votes for Tampa, one abstention. Houston is the winner for the 2010 Annual Conference.

A vote was also conducted for the 2011 East Coast conference. The results of this ballot were 38 votes for Philadelphia, seven votes for Charlotte, four votes for Baltimore, one abstention. Philadelphia is the winner for the 2011 Annual Conference.

**Conference Manual:** The revisions to the Annual Conference Manual were presented on Saturday by Tom Sorley, Florida, who was chair of the review committee. Chris Fischer of the Washington Chapter motioned to accept the Conference Manual as presented. Jay Groce of the Pennsylvania Chapter seconded the motion. Following several minor amendments to the Manual, a verbal vote was taken on the motion as amended with no opposition, and the motion carried.

A Question arose as to the effective date of the newly revised Conference Manual. After some discussion Tom Sorley of the Florida Chapter motioned to have the manual go into effect for 2006. Lynne Feller of the Ohio Chapter seconded the motion. Past President Glen Nash motioned to amend to have the manual implementation date applicable for Denver 2005 based upon input and discussion with the Denver Conference Committee. David Wolfe of the Tennessee Chapter seconded the motion. A verbal vote was taken with no opposition, and the motion carried. The motion stood amended. Emery Reynolds of the Colorado Chapter stated that the Colorado Conference Committee would accept the manual as presented. A verbal vote was taken on the motion as amended with no opposition and the motion carried.

**Policy Manual Resolutions:** Gregg Riddle of the Illinois Chapter as chair of the C&B Committee presented the Policy Manual Revisions as part of the discussion on Saturday. On Sunday the Council voted to adopt the following revised Articles/Sections:

Article I, Sections 1.1, Establishment, 1.2, Changes to the Policy Manual; Article II, the Association, Sections 2.1, Corporate Statements, 2.2, Subsidiaries, 2.3, Equal Opportunity Statement, 2.5, Rules of Order, 2.6, Constitution and Bylaws Change Procedure, 2.7, Plans, 2.8, Meetings of the Annual Quorum, 2.9, Regulatory Matters; Article IV, Membership, 4.3, Senior Member Nomination Procedures, 4.4, Life Member Nomination Procedures, 4.5, Chapter Life Membership, 4.6, Chapter Honorary Membership Guidelines; Article V, Executive Council, Sections 5.1, Meetings, 5.2, Minutes; Article VI, Board of Officers, 6.1, Meetings, 6.2, Minutes, 6.4, Officer Candidates, 6.5, Election Procedures, 6.6, Officer Impeachment Processing Procedures, 6.7, Campaign Procedures, 6.8, Budget Change Authority; Article 9, Travel, 9.2, Board of Officers Travel, 9.3 Past President Travel, 9.4 Association Member Travel; Article 10, Purchasing, 10.1, Purchasing Procedure, 10.3 Accessing Legal Counsel; Article XII, APCO Project Series, 12.1 APCO Project Series. Mary Messamore of the Kansas Chapter seconded the motion. A verbal vote was taken with no opposition, and the motion carried.

The Council voted to approve the following Sections with minor changes from the original proposals:

Section 4.9, Corporate Partnership Program, Section 6.3, Significant Action Procedures, and Section 9.1 General Travel Policy A verbal vote was taken on each of the motions to approve these Sections as amended with no opposition, and the motions all carried.

Policy Sections 3.1, Chapter Organizational Structure Requirements, 4.7, Membership Dues and 4.8 Awards Policy were not offered at this time based on the discussion by the Council on Saturday and will be revised by the C&B Committee for return under a 30-Day Rule process.

### **Other Business**

**Non Substantive Changes to the C&B:** Past President Glen Nash motioned that the Council ratify the Board of Officer's action by accepting the Non-Substantive Changes as proposed by the October 3, 2003 C&B Committee letter. Fred Thompson of the South Carolina Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

**Awards Resolution:** On Saturday the Awards Committee chair, Nancy Brady, made a presentation to the Council on proposed changes to the Awards Policy. During the meeting on Sunday Gregg Riddle of the Illinois Chapter motioned to accept the resolution as proposed for the change to the Awards Policy. Pat Hall of the Alabama Chapter seconded the motion. A couple of minor amendments were offered and accepted by the Council. A verbal vote was taken on the motion as amended with no opposition, and the motion carried. The results of the Awards Committee's work will be adopted into the Policy Manual Section on Awards for use by the Association.

**APCO Heritage Foundation:** Second Vice President Wanda McCarley asked the Council's opinion on the Historical Committee presentation for the Heritage Foundation. Jay Groce of the Pennsylvania Chapter stated that the Historical Committee should move forward with a budget and a work plan, making the information available as soon as possible to the Council. Jeff Haislet of the Texas Chapter concurred.

Gregg Riddle of the Illinois Chapter requested that the Board of Officers send letters to those Chapters whose duly elected representatives were absent from the Council meeting.

Dave Saffel of the West Virginia Chapter invited everyone to attend the East Coast Regional Conference May 24-26, 2004 in Charleston, West Virginia.

Gregg Riddle of the Illinois Chapter, on behalf of the Member Chapter Services Committee, requested that the following Chapters submit bios for publication in the Bulletin:

Alabama	Missouri,
Arizona	Montana,
Arkansas	North Carolina,
Atlantic	Oregon,
Northern California	South Carolina,
Georgia	South Dakota
Pacific	Tennessee,
Idaho	Virginia
Kentucky	West Virginia
Louisiana	Wyoming
Mississippi,	

Mary Messamore, Chair of the Editorial Advisory Committee, will assign members of the Committee to help 'ghost write' the bios, but needs contacts within the Chapters to provide information.

Gregg Riddle of the Illinois Chapter identified the following chapters as missing a Chapter Commercial Advisory Member:

Alabama  
Arkansas  
Idaho  
Indiana  
Mississippi  
Montana

Nebraska  
Oregon  
Pacific  
South Dakota  
West Virginia

This being their last meeting, Lex Rutter of the Oklahoma Chapter and Emery Reynolds of the Colorado Chapter were thanked by the Board of Officers, the Executive Council, and Staff for their many years of dedication and service

**Adjourn:** The 2004 Executive Council Mid-Year Meeting was adjourned at 12:05 p.m.