

Minutes of the Illinois APCO Executive Board Meeting Wednesday, November 19, 2003

Attending:

President Richard Nowakowski
2nd Vice-President Steve Cordes
Secretary Ed Milam
Treasurer Richard Bauer
International Executive Council Representative Gregg Riddle
Director Jerry Bleck
Director Jason Kern
Director Gina Schneider
Past President T.G. Mieure
Commercial Representative Dennis Stillwagon

Absent: 1st Vice-President Sherrill Ornberg
Frequency Advisor William Carter
Frequency Advisor T.J. Ward

Nowakowski called the meeting to order at 10:03 hours. The following items were discussed:

Motion by Cordes, 2nd by Mieure to approve minutes of September Executive Board meeting, Motion carried

Officer reports:

President Nowakowski reported:

- Nowakowski thanked and recognized members of the chapter for their service. Nowakowski advised members that he was still off work due to a medical problem. Nowakowski apologized to members for his lack of attendance at the October 9-1-1 conference. Due to issues of medical nature and work related issues.
- Nowakowski discussed the issue involving discussions of member involvement regarding employment affiliations. Discussion followed.
- President Nowakowski reported he would be forced to resign due to his retirement from the City of Chicago on 12/1/03 and entry in to the private sector. Thusly his membership status will change of Active Member to Commercial.

At this time board members shared their congratulations with President Nowakowski and he departed the meeting at approximately 1015 hours.

2nd Vice President Steve Cordes presided over the remainder of the meeting.

Officer reports:

Executive Council Representative Greg Riddle reported:

- December meeting is set for December 11th, 2003 at The Lobster House in Brookfield, IL at 1100 hours. Menu selections were made; price was set at \$ 20.per person. Milam to take reservations and produce name tags.
- Mid year meeting is 01/24/04 in Orlando, Florida at Adams Mark hotel.
- The C&B committee is reworking APCO HQ Policy manual. The new format will be similar to the C&B and posted on the web site. There will also be significant changes to the C&B upcoming. Many items are being moved from the C&B and moved into the Policy manual. Although many changes had been made in the past year, many were mere format changes. Other issues being examined are issues of governance and structure throughout the organization.
- Member and Chapter services: 2004 dues have increased to \$80.00 for active members, 8000 members have renewed to date, and no significant questions have been raised over the dues increase. Membership reports will arrive in the first part of 2004 advising of members who have expired. A new item upcoming will be an exit survey for members who are not renewing. Greg urged action be taken by the board members to contact members who final to renew.
 - Communiqué information: At APCO HQ, Avectra is the new membership management system. The early stages of the system should be on display at the annual conference. Surveys have been sent to officers regarding the needs for the new system.
 - AFC has an AFC system RFP out for the purpose of updating he current system. Jerry Bleck expressed some discontent with dealing with APCO AFC. Gregg asked for written comments on Jerry's comments.
 - APCO is dropping 9-1-1 from the web-site name, the main home page address will be www.apcointl.org
 - Annual conference Host hotels are accepting bookings and the early conference rate is \$ 199.00. 544 booths sold, \$ 79,000 in sponsorships has been received.
 - Greg made a comment in reference to his position on 30-day rule decisions.
 - T.G. asked about Executive Board search that is now down to 5 persons. New person should named in January 2004.

OLD Business

- **Conference calls:** Genesis had been contacted by T.G. the price quoted was .12 per person per minute. Cordes asked for the consensus of the board on State committee use of the conferencing system. **Motion by Bauer, 2nd by Schneider to setup an account with Genesis for an Illinois Chapter telephone conference sessions. Motion carried.**
- **Chapter policy manual** was discussed by T.G. The manual should include current policies as well as attempt to mirror the APCO HQ policy manual.

- Membership class upgrades. Cordes informed the board of members that are eligible to upgrade: **Motion by T.G., 2nd by Kern to upgrade the memberships of**
 - **International Life: Riddle / Mieure**
 - **Senior Active: Carter, Ward, Forshee, Marquardt**
 - **Chapter Life: Marquardt**
- Discussion followed. **Motion failed**
- **Training certificates: Schneider** discussed the Certificates. **Bleck motioned 2nd Kern to print certificate masters in the amount of 2000. Motion carried.** Gina also inquired reference to membership materials in non-APCO-NENA members. The consensus of the board was to have a cover letter referring to web sources.
- **Special license plates:** Kern advised that the Telecommunicator plates were submitted to the Sec of State. The plates will be good for a 2-week period. Kern is requesting a 2-color plate. Bauer will check with John Kelly on any tax implications.
- Christmas lunch gift certificates Motion by T.G. 2nd by Kern 2 gift certificates from Best Buy. Motion carried. Cordes advised that Word systems is interested in possibly providing additional door prizes for Christmas lunch.
- Bleck asked about preliminary reports on October 9-1-1 conference. Attendee total 750. Greg reported that we were 15 room nights short at the Hilton. Kathy Monken is negotiating on the problem. Scheduling is going to be looked at to alter the Tuesday exhibit hours to increase Tuesday traffic. Stillwagon stated that the conference attendance was up as opposed to many other conferences where attendance has been down. Cordes reported that he enjoyed the conference food. Certificates were a success. Bauer spoke of a number of refund issues and funding issues. Bauer requested permission to hold on to the conference books until the end of the accounting. Riddle brought up the issue of complimentary items for the award winners.
- Meeting was recessed for lunch @ 1250. Meeting called back to order at 13:12 hrs
 - Cordes made some comments in reference to IL APCO involvement in the 9-1-1 conference. Riddle described the involvement of different persons involved in the conference. Riddle described several openings for tasks for the conference.

NEW BUSINESS

- Schneider discussed planning membership coffees. and the new budget year, discussion held in reference to having booths at Police and Fire Chiefs conferences.
- **Riddle requested that a budget line item be established for the donation of \$1.00 for each member of IL APCO. Motion by Bauer, 2nd by Cordes Motion carried**

- Milam reported the status of the election ballots.
- Bauer : No report
- Bleck: No report
- Schneider reported that Dr. Clausen of NAEMD has accepted the classes as 1 hour CE credit for all classes.
- Schneider also discussed the 2C&B Committees work and discussion was held on member affiliations and the C&B. Committee to continue to work on the issues.
- Dennis Stillwagon left the meeting @ 13:53 hours
- Schneider requested permission to make minor adjustments in the C&B with the consent of the Executive board. Discussion followed.
- Kern: EMD committee chair has solicited members for committee involvement. Committee will be established shortly.
- Gruenwald: No report.
- Mieux: Historical committee work is in progress and plans continue to examine materials in Florida. At APCO HQ.
- IREACH- Bleck reported that ISP has been using IREACH for air deployments. Bleck has brought it to the attention of the ISP who has agreed to cease operations of this type on IREACH.

Executive session: Motion by Mieux / 2nd by Schneider to go into the Executive session. Motion failed.

- Cordes discussed meeting schedule. Executive Board meeting in January on the 4th Wednesday (28th) Wooddale PD at 10am. February meeting 02-26-03 Evening training session with John Kelly, 6pm Food and May 6th Joint meeting with INENA @ Bloomington, IL. Other dates to be determined.

Motion by Bauer to adjourn, 2nd by Gruenwald. Motion Carried.

Meeting adjourned at 1400 hours

NEXT MEETING DATE JANUARY 28TH, 2004, 1000 HOURS @ WOOD DALE PD.

Respectfully submitted,

Ed Milam

Ed Milam

Chapter Secretary